Date and time of meeting	24 th November 2020
Name of organisation with which held	Ledbury Health Partnership
Persons attending from the organisation (with job roles and relevant further contact information)	Frances Martin, Consultant for the Partnership
Persons representing the Neighbourhood Development Plan Working Party	Nicola Forde, Bill Bloxsome Consultant
Where held (physical meeting location or online)	Zoom
Agenda – key items to discuss	1. LHP accommodation - size and preferred locations
	2. Accessibility of services
	3. Funding for new facility
	4. Timescale for delivery of new facility

Summary of discussion	Nicola	ollowing analysis results from a discussion between Frances Martin (for Ledbury Health Partnership), a Forde (Ledbury NDP Steering Group) and Bill Bloxsome (Planning Consultant to Ledbury NDP ing Group) on 24 th November 2020. Introduction
	1.1	Ledbury Health Partnership (LHP) comprises the combination of the two former general practices serving the town and hinterland (St Katherine's and Ledbury Market Surgeries) and a number of related services that would assist in providing a more 'joined up' and holistic approach to health care services for the community.
	1.2 1.3	Currently LHP operates from three buildings in Market Street, leased from three separate landlords. The catchment area for LHP comprises not only Ledbury town but a relatively substantial rural community extending northwards towards Bromyard, east towards Colwall and southwards towards Dymock and westwards towards Hereford.
	1.4	Ledbury Town is experiencing significant housing growth over and above that proposed in Herefordshire Local Plan Core Strategy and there are additional pressures for further growth.
	1.5	An NHS property specialist has been commissioned by the NHS Clinical Commissioning Group to work with LHP to identify options for a sustainable premises solution for the medium to long term
	Issue	
	2.1	The current LHP accommodation is inefficient, fragmented, and is reliant upon rented premises. Although providing for present needs, it has reached or is close to reaching its capacity, would not be able to meet expected population growth, and is unable to accommodate the range of other NHS and related services expected for a modern health service practice. Currently also using part of Pugh's old building. To accommodate the expected population growth additional space on the site would be needed, this would need to be delivered on private land and would be costly, also not clear how much is available.
		A building on a greenfield site of around 1,650sqm has been proposed by a third party and this is considered indicative for a building that might accommodate the requirements for LHP into the foreseeable future. Services can be delivered in buildings with more than one storey.
	2.2	Accessibility is an important criterion to provide reasonably for those without their own vehicle, for people with disabilities, and to serve the rural area where access will mostly be by car. A town centre location or one close to the eastern end of Ledbury By-pass where housing growth appears to be concentrated, are considered suitable search areas. There is a question about whether highway

	 planners would agree to a town centre location due to the associated high volume of traffic a joined up facility would generate. If this is the case, a location on the periphery of the town, but within walking distance of the town centre may be preferable. 2.3 Delivery of a new facility depends upon central funding channelled through Herefordshire and Worcestershire Clinical Commissioning Group. Accommodation for LHP has been identified as a critical priority for which a solution needs to be found. Work is underway to prepare an options appraisal for stage 1 national approval and should this be successful a full business case will be required (stage 2). 2.4 There is a commitment to the co-location of services although this does present a challenge in terms of funding from multiple sources. 2.5 Once proposals and funding have been agreed it will take about 2 years to deliver a facility 2.7 Adapting the current facilities might be cheaper than new build on private land, but would provide logistical challenges. 2.8 Ledbury does seem to have other suitable sites. 2. Conclusion
	 3.1 The NDP should emphasise that improved accommodation for LHP is a priority. Furthermore, future growth arising from outstanding commitments is dependent upon solving the current problems. This serves to heighten the need for a swift solution to be found. 3.2 Ensuring a solution can be delivered involves a two-stage application process for funds. Stage 1 has commenced but it is uncertain when a conclusion may be reached. This should not restrict the search for an appropriate site but the opportunity to allocate this in the NDP will depend upon sufficient progress to have been made to present a deliverable proposal.
OK to publish report with all information or if it needs to anonymised (point out inspector will need to see key evidence like this in some way)	Yes agreed by LHP by email from Frances Martin 27.01.21: Hi Nicola With apologies again for the delay responding, thank you for your understanding. Please find attached summary of our discussion as approved by LHP colleagues.

	As requested below, I can confirm that the practice has about 13,500 patients (and rising!) and about 50 members of staff Kind regards Frances Frances Martin Working with Taurus Healthcare, Herefordshire General Practice frances@fcmconsultants.co.uk 07798 807977	
Estimate of numbers effectively represented by the consultation (eg. employees in company, number of members of the group)	13500 patients 50 employees	
Conclusions and recommendations	 3.1 The NDP should emphasise that improved accommodation for LHP is a priority. Furthermore, future growth arising from outstanding commitments is dependent upon solving the current problems. This serves to heighten the need for a swift solution to be found. 3.2 Ensuring a solution can be delivered involves a two-stage application process for funds. Stage 1 has commenced but it is uncertain when a conclusion may be reached. This should not restrict the search for an appropriate site but the opportunity to allocate this in the NDP will depend upon sufficient progress to have been made to present a deliverable proposal. 	

Confirm consultee agrees this is an accurate reflection of the meeting.	Name of person agreeing: Frances Martin for LHP
	Name of person representing NDP: Nicola Forde
	Date confirmed: 270121